



Pursuant to Article 94, paragraph 1, item 2 of the Higher Education Act (“Official Gazette of RM” no.82/2018), Article 23 of the Statute of the University American College Skopje and point 2 of the Decision on organizing the Academic Year 2021/2022 at the University American College Skopje, the University Senate of the University American College Skopje at its 5th session held (via video conference link) on March 7, 2022 adopted the following

DECISION

for organizing classes and exams in the second part of the Spring Semester of the Academic Year 2021/2022 at the University American College Skopje

1. Due to the improved situation of the pandemic caused by Covid-19 virus, the classes in the second part of the Spring Semester of the Academic Year 2021/2022 will be organized with physical presence of the Faculty and Students at the UACS premises by respecting the following protocols:
 - Wearing protecting masks is mandatory for all the participants in the teaching process;
 - Hand sanitizers must be provided in the premises;
 - The premises will be frequently ventilated, preferably during the classes and obligatorily during the breaks;
 - All UACS premises have plexiglass protective barriers;
 - Physical distance between the participants in the teaching process is mandatory.
2. As an exception to the provisions of item 1 of this decision, faculty members who have the status of Visiting Professors and does not reside in Skopje, can organize their classes via video conference, through the Webex platform.
3. Classes for certain courses can be organized via video conference or in hybrid model, only with an approval of the Dean of the relevant UACS School.
4. Undergraduate and Graduate exams will be organized in one of the following ways:
 - Written exam with physical presence at the UACS premises;
 - Written exam through Moodle and Webex (recommended for Visiting Professors);
 - Oral exam with physical presence at the UACS premises;
 - Oral exam through Moodle and Webex (recommended for Visiting Professors);

- Oral exam, by presenting projects or practical work at UACS with an appropriate schedule for students so that there are no major groupings (applies to SAD Students only);
- Online exam, through project preparation or other activities (applies to SCSIT Students, but also to all other UACS courses related to computer skills);
- A combination of the above mentioned, or another way decided by each course instructor.

As an exception to paragraph 1 of this item, and with an approval of the Dean of the relevant UACS School, the exams can be organized via video conference.

5. Each course instructor decides the way of organizing the Undergraduate and Graduate exams, with a prior approval of the Dean and notification to the Records Office.
6. The defense of the Bachelor's, Master's, and Doctoral theses will be organized with physical presence, and with an exception and approval of the Dean of the relevant UACS School can be organized via video conference.
7. This decision enters into force on the day of its adoption.
8. The decision is to be submitted to the members of the Rector's Board, members of the University Senate, Administrative Staff, and UACS Archive.

University Senate
President
Assoc. prof. Marina Andeva, Ph.D.

**Marina
Andeva**

Digitally signed by
Marina Andeva
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